



To,
The President,
KVAOWA,
Sector-56, Gurugram,

Sub: - NOC for sale of flat.

Dear Sir,

I/we, Mr. /Ms Owner/s of flat No.....Floor
.....Type, Block No. Phase..... Stilt No.....
do hereby certify that:-

I/we have paid up to date dues of KVAOWA including Annual Maintenance Subscription for the year 2024, have not violated any Bye-Laws of KVAOWA, not encroached upon the common areas belonging to the Society or carried out any structural changes in the flat allotted to me by CGEWHO or purchased subsequently from the original Allottee. There is no seepage due to leakage in the water pipes or sewage pipes laid in my flat.

I/we may please be permitted to sell the above mentioned flat to Shri/ Ms.....
.....s/o, wife of/ daughter
of..... on a consideration of
Rs..... (Rupees..... only)

It is requested that NOC may please be issued to me.

Signature
Name
Contact No. & E Mail ID
.....
.....

Present address for
Correspondence.....
.....
.....

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ANNEXURE- I

APPLICATION FOR MEMBERSHIP
(To be submitted by purchaser)

NAME _____
PHOTO REGN. NO. _____
ADDRESS _____

Mobile No. _____
Email. _____

To,

The Secretary,
Kendriya Vihar Apartment,
Owners Welfare Association (KVAOWA),
Sector-56, Gurugram.

Passport size
photo (s) of
buyer (s).

Sub: - Application for Membership and Declaration.

Sir,

I/we, _____

wife/ son/daughter of _____

wish to become a member of your Apartment Ownership Association. My particulars are as under:

- My age is _____ years.
- I have purchased/ intend to purchase type " _____ "Flat No. _____ on _____ Floor in Block No. _____ and Parking No. _____ & _____ in Kendriya Vihar, vide original Registration No. _____ and have taken the possession on _____ .
- Photocopies of Conveyance Deed and Sale Deed (applicable for Subsequent Buyers) are enclosed or shall be handed over to the Association. A Cheque No. _____ dated _____ For Rs. _____ in favour of KVAOWA towards Transfer Fee for Membership is also enclosed. Neither I nor my spouse nor my dependent children have any other residential flat within the complex covered by your Association, where I am already a member of KV Society.
- I shall abide by the bye-laws of the Association as amended from time to time during my Membership. I further declare that I shall abide by the rules framed in accordance with the bye-laws.

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- e) I shall not sell/transfer/mortgage or dispose of the flat in any manner without the prior permission of the KVAOWA, nor shall I use it for any commercial purpose. Details of family members are enclosed.

Signature of the Applicant

Note: Each owner of flat (s) is granted only one Membership irrespective of number of flats he/she owner in KV.

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ANNEXURE- II

ACCEPTANCE AND UNDERTAKING

(TO BE EXECUTED ON A NON JUDICIAL STAMP PAPER OF RS. 10/- DULY ATTESTED BY NOTARY PUBLIC OR FIRST CLASS MAGISTRATE).

WHEREAS, I.....Son/wife/daughter of.....
..... resident of Flat No..... on..... Floor and Stilt
No.situated in "KENDRIYA VIHAR" (herein after called the flat/dwelling unit).

2. (a) I fully accept, agree and shall abide by all the Rules and Regulations, and the terms and conditions of the bye-laws that are set forth in the 'KVAOWA Rules', as amended from time to time.

(b) I will not make any additions and/or alterations in the flat, without prior permission in writing from the KVAOWA and the local municipal/civil authority. I will not amalgamate the flat with any other dwelling unit and will not subdivide it.

(c) I will not use the flat for any purpose other than residential. I will not do or allow any commercial activity in the flat.

(d) I will utilize and maintain, along with other allottees, the staircase, passage, terrace, roads, and other common areas/conveniences/facilities and I understand fully that I have no exclusive right to their use. I will use these without causing any inconvenience to other allottees and users.

(e) I will pay my share of subscription towards maintenance and upkeep of the flat, staircase and the surrounding common areas and water and sewerage treatment plants, as determined from time to time by the concerned Association.

(f) I am aware that portions of the land not allotted to me in the residential scheme have either been allotted to someone else or kept reserved for common use and services, which shall be managed by the registered Kendriya Vihar Apartment Owners Welfare Association, of which I will be a constituent part. I shall in no way encroach

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upon the common portions of the land areas, allotted areas and services. All unauthorized encroachments are liable to be removed, at my cost, without any notice whatsoever.

(g) I will observe all laws laid down by the Municipal Corporation/civic authorities concerned and the Association, regarding use of the flat, common areas and amenities.

(h) I agree to pay Municipal and other taxes for the flat, when due, to the 'Kendriya Vihar Apartment Owners Welfare Association' or the authorities concerned, as the case may be.

(i) I fully understand and accept that the Transfer Fee paid by me as per Govt. of Haryana, Deptt. of Industries & Commerce, Notification No. 8/1/2018-41B-II dated 22.06.2018 to KVAOWA for grant of membership is non-refundable & as decided by EC in its meeting on 11.04.2021 the Membership will be from the current date.

3. It will be open to the Kendriya Vihar Apartment Owners Welfare Association, Kendriya Vihar (KVAOWA) to impose penalty on me, if I fail to fulfill the undertaking given herein above.

Signed by me _____ on _____ day of

Two Thousand _____

Signature of the Buyer

Name _____

Wife/son/daughter of. _____

Correspondence Address _____

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In the presence of:
Witness: _____

1. _____
Signature
Name _____
Address _____

2. _____
Signature
Name _____
Address _____

Note: - Please also enclose the following documents:-

1. Photocopy of Conveyance Deed/ Sale Deed.
2. Application for KVAOWA Membership (By new owner) with Transfer Fee for Membership.
3. Acceptance and Undertaking (By new owner) on non- judicial stamp paper of Rs. 10/- duly notarized.
4. Aadhar Card Copies of Buyer & Seller self attested.
5. PAN Card copies of Buyer & Seller self attested.
6. Passport size photo (s) of buyer (s).
7. Self attested Service I. D. Card of buyer.

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